

Monday, 15th November 2021

SWS/ACD/2021-22/31

Dear Parent,

Greetings from Smart Wonders!

We are pleased to share with you that we are ready to welcome our children of classes UKG-4 in school for hybrid classes (online and offline) simultaneously from 22nd November 2021 onwards. Students of classes 5-10 have already been attending school in the hybrid mode. In the hybrid mode children get a chance to study under the direct supervision of the teacher in school and they have access to the same class in the online mode also.

We have already taken your consent for Offline and Online classes for your ward and we will implement the Hybrid Classes according to the choice you had made.

Please ensure that your ward:

- Comes to school on time.
- Wears a well fitted mask at all times.
- Wears proper school uniform and the ID Cards (Will be issued on 22nd November 2021).
- Practices COVID safe etiquettes of sneezing, coughing and washing hands.
- Follows the protocols of social distancing, hygiene and sanitation.
- Must carry tissues instead of cloth handkerchief.
- Must not share any stationery, food or water bottle.
- Must carry water bottles and lunch box from home. Refill of water bottle is available in school.
- Must carry books, notebooks (as per the Time Table) and stationery for personal use.
- Must use sanitizers after using the washroom.
- Inform the teacher immediately if not feeling well.
- Must not move out of the class without informing the teacher.

The school will not offer canteen services to avoid the possibility of infection. Students would be expected to eat their tiffin at their respective seats before going out. No change in seating arrangement would be allowed during breaks or otherwise.

Monitor your child's health and send the child to school only when he/she is healthy.

As stated earlier, transport facility will not be provided as of now. Kindly make your own arrangement to pick and drop your ward. If you allow your ward to commute on his/her own then send a permission letter stating the same to the class teacher. No child will be allowed to commute alone without a permission letter from the parent.

Classes UKG-5 are allotted Gate no -2 (Bus Gate) and Classes 6-10 are allotted Gate No-1 (Reception) for arrival and dispersal. Please drop and pick your ward accordingly.

Arrival Time: 8:35 a.m. for UKG - 4

Keeping in view the health screening procedures at the school gate, the gates would open 15 minutes prior to the given school timing.

Dispersal Time: 12:00 noon for UKG

12:40 p.m. for Classes 1 – 4.

It is important for the parents to carry their Identification Card (in Red ink) at dispersal time. ID cards for pick up of students will be issued on 22nd November 2021. These are to be brought compulsorily for pickup. Only one parent will be allowed to enter the gate at the time of the dispersal. Parents are requested to maintain social distancing when visiting the school.

There will be no change in the Time Table.

COVID appropriate arrangements have been made and we expect all stakeholders to follow them for the safety of the students.

Looking forward to meeting our students in school !

Warm Regards



**Ms. Poonamjit Kaur
Principal**